

(REVISED 2-08-2021)
**Vital Signs Re-entry Ministry
After-Care Program
Resident's Acceptance Agreement**
Please Read Carefully – Sign - Have Witness Sign

I, the undersigned resident, _____
("Resident") do hereby agree to follow the rules and guidelines of both the Vital Signs Re-entry Ministry, Residence ("House") and Vital Signs Re-entry Ministry, Inc. ("Ministry") both of which are referred to hereunder individually and jointly.

I will reside as a resident under the Vital Signs Re-entry Program which is set up as a 6 mos. - 1-year program. The length of the program is determined by my progress and ability in preparing me to live on my own in a free society. This is determined by the Director of the program. If I need longer and space is available, it can be arranged. **Converse if you decided this program is not for you, you can give a 30-day notice and move. If the 30-day notice is not given you will forfeit your deposit. Also you will be responsible for 1 month worth of rent and will be deducted from your savings if available.**

I understand that House is operated on a space available basis and that adequate housing may not be available upon my release date. I also realize that I am not eligible for this program if court charges filed against me are still pending.

If I am released from prison and must ride a bus to the agreed location, I will arrive at the agreed upon location on time and under no circumstances leave the location until I am picked up by Vital Signs Re-entry personnel. Failure to abide by this rule will immediately VOID the agreement with Vital Signs Re-entry Ministry.

If I am released on parole or probation, I understand that it is my responsibility to contact my parole or probation officer on time and give the House Director the name, address and all phone numbers of these officers.

I further understand that this is not just a transitional residence, but The House is designed to build me up and establish me in the faith, as well as to assist me to plan and prepare my future by means of mandatory courses in financial management, life development, and life skills that will be supplied as soon as possible by Vital Signs Re-entry Ministry. The goal of the House, Ministry and the Resident is to work together so that they can stop the revolving door of prisons. All residents are required to have and meet with a CEO Life Coach for the duration of their stay. Failure to do so may result in termination from the program. **Vital Signs is a Faith-base organization and require all residents to attend church and/or bible study at the Source Church Unlimited.**

Before Release from Incarceration

I, the undersigned resident, do agree to the following general guidelines that are required by Vital Signs Re-entry Ministry, Inc. and the specific guidelines that will be required by the House.

*****YOUR APPLICATION WILL NOT BE PROCESSED UNTIL ALL VITAL SIGNS RE-ENTRY FORMS HAVE BEEN RECEIVED AND REVIEWED BY THE VITAL SIGNS RE-ENTRY BOARD OF DIRECTORS,**

Agree to a face-to-face and/or phone interview with either Vital Signs Re-entry Ministry staff or the House staff prior to release.

Requirements for Acceptance to Vital Signs Re-entry

1. Resident must have his Social Security card in his personal file.

******NOTE**** this is a non-smoking Christian Facility *******

2. Resident must have his birth certificate (or a certified copy) in his file to bring with him.

3. Resident must MAIL or bring with him **\$300 deposit** and first weeks PROGRAM FEES of **\$200.00 to Ministry. Late fee is \$25.00. Resident outstanding program fee balance should not exceed more than \$800 within a month's period. If exceed, you can be suspended from program.**

ITEMS 1- 3 MUST BE MAILED TO VITAL SIGNS RE-ENTRY MINISTRY ONCE WE NOTIFY YOU THAT YOU ARE ACCEPTED, AND WE ARE HOLDING A BED FOR YOU.

4. If you must be on EM (Electronic monitoring) It would be to your advantage to find an outside sponsor to help ensure this monthly Parole Monitoring fee is paid. We will not pay it for you. You are also responsible for the monthly phone bill and any installation changes.

THERE ARE NO EXCEPTIONS TO THIS RULE -YOU MUST MEET ALL REQUIREMENTS IN 1 TO 4. Vital Signs Reentry MINISTRY AND ITS STAFF OR VOLUNTEER PARTNERS WILL NOT AND CANNOT PAY THE PROGRAM FEES FOR YOU.

6. Resident will also agree that he is responsible for any willful damage to the House and repair expenses will be deducted from his earnings in fund

deposited. Destruction of property will result in immediate eviction and loss of deposit.

After arrival at Vital Signs Re-entry Ministry House

I will submit myself to the guidance of Vital Signs Re-entry Ministry, House and House Director and its staff and will “walk in love” as defined by: NO negative talk, coarse language, profanity, and/or racial slurs directed towards anyone in the Ministry or resident at the House. This will not be tolerated.

Be accountable for my actions and attend all regular programs and life skill programs as required by House.

I will not use, have on my possession, or bring any alcoholic beverages and/or illegal or non-prescribed drugs or any forms of pornography onto the property; this is grounds for immediate dismissal from the House.

I will submit to random alcohol and drug testing done by House at any time deemed necessary. Failure of any test will be grounds for immediate dismissal from the House and program and you will be responsible for the cost of that failed test and forfeiture of that deposit.

I will diligently seek employment. No nights or Sunday employment will be permitted without permission from the House or Director. Maintaining employment is a mandatory requirement.

When seeking employment, I will provide the houseman with a daily list of names and numbers of the places visited for employment. This will be filed by the houseman in the resident's file.

I will immediately contact House upon receiving a job and give them the complete name, address, and phone number of my employer.

As part of financial management (budgeting) training

I agree to accept and follow the guidelines of the House concerning the money management practices concerning my paychecks which will follow these guidelines:

All paychecks/Direct Deposits come back to the house director for processing as part of learning money management. **All monies given by family, earned at TC, or on the books will be turned in to be put in your savings account (no exceptions)**

1. Upon arrival at the HOUSE, the resident will sign over a limited Power of Attorney for the Ministry to collect and cash payroll checks. *****Resident WILL NOT CASH HIS OWN CHECK***** PROGRAM FEES, savings and other costs will be left to the discretion of the individual House managers. Each month the House Director will prepare and issue a **"Resident Savings Funds Tracking Sheet"** to the Resident showing and tracking every penny that he brought with him, earned, received or saved.

2. A savings account will be set up for the resident so that a portion of his regular paycheck will be deposited for his future use and returned to the resident upon completion or dismissal from the program.

This money will NOT be used by Resident unless deemed necessary by The House and/or Executive Director.

3 Resident will not be allowed to keep his entire check and will not be allowed to withdraw this money out of the ministry bank

4. The resident **WILL NOT HAVE OR PURCHASE** and automobile unless all program fees are paid in full and at least \$1000 is saved in the Resident Savings Account.

5 The resident WILL NOT incur any debt or liabilities while they are a resident in the Ministry House. After he has reached \$700 in his account, he will be eligible for (running money) \$30 out of his next check. If he has a pre-paid cell phone he will have to pay it out of the running money per week.

6 PROGRAM FEES is due every week (Currently \$200.00) and if the resident has not gotten a job after the first two weeks, the program fees becomes his responsibility and any back-PROGRAM FEES will come out of his future earnings. Program Fees will be paid in full prior to anyone leaving the program.

Resident will abide by all of the posted House rules concerning the House activities: curfew, chores, programs, visitation, PROGRAM FEES, signing in/out sheet, attitudes etc.

Failure to comply with the House Rules and policies are grounds for dismissal from the program. Your pass privileges are determined by how you follow the rules. The Reentry House under surveillance with recorded cameras.

BUDGET

Income _____

Tithes & Offering _____ (Your Choice)

Program Fees _____

Probation Fees _____

Food/Person items _____

Transportation _____

Other _____

CEO Financial Coach
Notes _____

Resident will abide by all of the posted House rules concerning the House activities: curfew, chores, programs, visitation, PROGRAM FEES, signing in/out sheet, attitudes etc.

Failure to comply with the House Rules and policies are grounds for dismissal from the program.

The resident agrees to give up his rights under the Georgia Tenants Act and agrees to leave immediately and peacefully when and if asked to do so by the House or Program Director.

If the resident is on parole or probation, it is the obligation of the House and Ministry to notify them that the resident no longer lives at this location. The resident is totally responsible for meeting all of his requirements with his parole officer, probation officer and the courts (fines, reporting, drug/alcohol test, and driver's license suspensions, EM monitoring).

Resident is responsible for paying all the Parole Board fees and charges.

The resident hereby releases the House and Ministry of all legal responsibilities for his personal safety while he is a resident at the House and enters this program at his own risk.

Limitations of Ministry's Responsibilities.

The Ministry shall act only as facilitator in relation to Resident and House and is to perform no other services except for those stated herein. The Ministry's duties are ministerial in nature and is only being engaged based upon its duties as set forth herein and, other than due diligence inquiries, the Ministry shall act in "execution only" capacity and shall not exercise any independent judgment in relation to any of the matters referenced herein.

House has the option to either accept or reject any Resident referred to it. The Ministry is not responsible for any acts or omissions of either the House or the Resident. The Ministry expresses no opinion as to the eventual suitability or likelihood of success for any Resident to fit within the House, its Rules and its other inhabitants, whether Residents referred

by Ministry or not. Although Ministry is available as a Resource to accomplish its goal of reintegration of Resident into regular, productive life and will provide assistance and teaching as requested, it is the responsibility of House and Resident to work together to accomplish these goals.

Release and Hold Harmless.

House and Resident hereby irrevocably fully and completely release and hold the Ministry harmless for all matters concerning House and Resident, other than for its own breach of this Agreement. Further, House shall fully indemnify the Ministry from any claim, proceeding, judgment or penalty that any person, business, governmental body or Court may bring against Ministry related to the Placement of Resident and his behavior in the Community or any collateral issue thereto which indemnification shall include, but is not limited to, all attorneys' fees as and when they might arise, through to final appeal, together with the imposition of any tax, judgment, levy, penalty, impost, duty, assessment, or lien against the Ministry and any damages (whether actual, general, consequential, special, punitive or otherwise) arising out of the performance of the Ministry's duties hereunder or in the performance of its duties as required bylaw.

Residents will be assigned a Re-entry Life Coach from the outside as soon as possible that will work with them, when available, to help them work through life as the stumbling blocks appear. The resident will be expected to treat the mentor with respect and complete the assignments given to him to work on between the meetings.

**REMEMBER THESE MEN ARE GIVING THEIR TIME,
WITHOUT PAY, TO HELP YOU STAY OUT OF PRISON.**

The purpose of these guidelines is to produce a mutual winning situation for the Resident, the Re-entry House, and the community. Ministry wants to effectively provide each Resident with the help needed to complete this period of restoration toward becoming a productive and crime-free citizen while protecting the House and its Director from any Resident who would not fit into the program or who may attempt to waste the hard work and money that has been put forth in his behalf.

We also want to protect the House from the negative impact of any community that may not be in agreement with a second chance ministry such as Vital Signs Re-entry Ministry or the House.

We are very serious about our mission to help you get back on your feet. There are four things that will cause you to fail in this program. STAY COMPLETE AWAY FROM THEM: Drugs, Alcohol, Pornography and Women

The House Director has the right to terminate your participation (subject to review by Program Director) for violation of the rules or your failure to follow his delegated authority given to him by Program Director. This could result in eviction and forfeiture of deposit. **24 Hours after termination from program any property left behind will be considered a donation to the program.**

I, the undersigned Resident, have read and do understand everything contained in this program. I agree to abide by the rules of this program, House and its staff. I agree to do this with a cooperative spirit realizing that the only reason this program exists is to help me to be able to succeed, so that I can once again become a crime free citizen who can earn an honest wage and not have to return to prison.

I have agreed to this program on this date _____

X _____ Resident

X _____ Date: Witness: MUST SIGN

X _____ On behalf of House (House Staff)